

Crystal Springs Water District

Domestic Water System

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May 18, 2023

President Mike McCafferty called the May Board meeting to order at 3:00pm. Other commissioners present were Eric Cederstam, Jim Jans, and Craig Ortega. Non-members present: Attorney Mark Womble, Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

Pledge of Allegiance.

President McCafferty opened and closed the Public Comment period at 3:01. No members of the public were present.

Commissioners unanimously approved the April 2023 regular meeting minutes. (Jans/Ortega)

Superintendent Schatz presented the April 2023 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Cederstam/ Jans)

Superintendent Schatz provided an overview of April 2023 bills paid. The Board unanimously ratified the payment of April 2023 bills. (Jans/Cederstam)

In "New Business," the following were discussed...

Superintendent Schatz reviewed two new water service applications. Commissioners unanimously approved the requests for the following... (Jans/Ortega)

Grant Porter / 5050 Culbertson Rd (3/4")

Brad Schell / 855 Eastside Rd (1")

Next on the agenda was a discussion on updates to District policy and regulations. Superintendent Schatz and District attorney, Mark Womble, have been reviewing current District policy, and are considering amending and making a few updates. Proposed changes to date that were presented in the Board meeting packet are included in the "District Policy Revisions 2023" document. Copies of this document are available to the public at the Crystal Springs Water District office, located at 3006 Chevron Drive in Odell. The Board directed that the reading of the "District Policy Revisions 2023" document be by title only and continued to a discussion of the proposed revisions.

In "Old Business," the following were discussed...

Superintendent Schatz presented the May Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There was a

total of 141 work orders, 6 meters replaced, 42 locate requests, 7 leaks repaired, and a mainline break on Dethman Ridge Road repaired.

Superintendent Schatz also provided an update on the Culbertson Drive to Cooper Spur Road project. He stated that construction should begin by mid-summer or early fall.

In addition, the Superintendent said that the survey work has been completed for the Davis Spring rehab, and that the environmental reports and permitting has begun. Design work will begin within the next couple of months.

Tom Ferrell from Pace Engineering then gave a brief overview. Regarding East Hills, Pace is waiting on a couple pump station quotes. He also stated that they are working on the preliminary phase of the updated Master Plan.

The Board adjourned to Executive Session at 3:25pm for the Superintendent's performance evaluation. ORS 192.660(2)(i). The Board returned from Executive Session to the May meeting at 4:00pm.

The Board meeting was adjourned at 4:10pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary