

Crystal Springs Water District

Domestic Water System

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May 19, 2022

President Mike McCafferty called the May Board meeting to order at 2:57pm. Other commissioners present were Eric Cederstam, and James Jans. Non-members present: Attorney Mark Womble, Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, Office Manager Brian O'Shaughnessy, Office Staff Mike Garrett, and Office Staff Brenda Graves.

Pledge of Allegiance.

The Board adjourned to Executive Session at 2:58pm to discuss the Porter SDF request. ORS 192.660(2)(f) and 192.660(2)(h). The Board returned from Executive Session to the May meeting at 3:27pm.

Commissioners unanimously agreed to deny the Porter's request for a reduction in SDF fees. (Jans/Cederstam)

President McCafferty opened and closed the Public Comment period at 3:28. No members of the public were present.

Commissioners unanimously approved the April 2022 regular meeting minutes, with the stated corrections to attendees. (Jans/Cederstam)

The Commissioners also unanimously approved the April 2022 Budget Workshop session meeting minutes, with stated corrections to attendees. (Cederstam/Jans)

Superintendent Schatz presented the April 2022 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Jans/Cederstam)

Superintendent Schatz provided an overview of April bills paid. The Board unanimously ratified payment of April 2022 bills. (Cederstam/Jans)

In "New Business," the following were discussed...

There were no new water service applications submitted for review.

Commissioners unanimously approved the proposal from Industrial Systems for the Phase 2B SCADA implementation and design at an estimated fee of \$76,000. This proposal includes adding the recently acquired Odell pump station, adding a RTU at Pine Crest Reservoir to allow for decommissioning of the Mission hardware currently used, and adding PRV monitoring. The scope of the work will also include software updates and computer maintenance. (Cederstam/Jans)

Under "Old Business," the following were discussed...

Superintendent Schatz presented the May Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 128 work orders, 17 meters replaced, 4 pressure issues resolved, and 32 locate requests.

The Superintendent also presented an update on the South Valley project. He stated that the interior of the tank has been cleaned/sanitized, top cover of rock was added to the road, fencing contractor has started fencing, and the leak test has begun. By next month, the fencing, electrical work, and final grading around the tank should be completed so that the tank can be put online to the system.

Superintendent Schatz then gave an update on the West Side project. Crestline is remobilizing back to the site to complete the gate installation on the main access road on property lines, and the grade work around tank footing and building. Also, the SCADA panel should be installed, and communications established with the SCADA computer at the office within the next month.

The Board adjourned to Executive Session at 3:40pm for the Superintendent's evaluation. ORS 192.660(2)(i). The Board returned from Executive Session to the May meeting at 4:00pm.

The Board meeting was adjourned at 4:13pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary