

Crystal Springs Water District

Domestic Water System

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November 19, 2020

President Mike McCafferty called the November Board meeting to order at 3:05pm on Zoom. Other commissioners present were Larry Brown, Jim Jans, and Antonio Baptista. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President McCafferty opened and closed the Public Comment period at 3:06. No members of the public were present.

Commissioners unanimously approved the October 2020 regular meeting minutes, with an edit suggested by Attorney Mark Womble clarifying that it was the disclosure letter from Attorney Womble that was submitted to the IFA in October, rather than the bid/contract documents. (Jans/Baptista)

Commissioners also unanimously approved the October 2020 executive session meeting minutes. (Brown/Jans)

Superintendent Schatz presented the October 2020 Treasurer's Reports, providing an overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans. (Baptista/Brown)

Superintendent Schatz provided an overview of October bills paid. The Board unanimously approved payment of the October 2020 bills. (Jans/Brown)

In "New Business," the following were discussed...

Superintendent Schatz reviewed one new water service application. Commissioners unanimously approved the request for... (Brown/Baptista)

Glacier Ranch / 2400 Odell Highway (3/4")

In "Old Business," the following were discussed...

Jim Shaver of Pace Engineering presented a project status report on the West Side Reservoir/transmission main. He stated that Crestline has indicated that they intend to begin mobilizing to the site and begin full time construction the week of November 16, 2020. To date they have had experienced delays in mobilizing and getting started dealing with materials acquisition, receiving Hood River County road permits, and change requests by Hood River

County Forestry. These issues appear to be largely resolved, but conversations with HRC Forestry continue.

In addition, Jim provided an update on the Neal Creek Road waterline replacement project, which is nearly complete. The pressure test passed last week. Flushing and disinfection will be completed the week of November 16th, with tie-ins at the end of the week if all samples pass. The contractor also needs to pave the service connections and southern section of Neal Creek, as those are still gravel. The District will handle switchover of services. Final paving of the current gravel sections and mill and inlay is weather dependent but will likely be performed in the Spring.

Regarding the South Reservoir, the contract documents will be submitted to the Infrastructure Finance Authority for their review once we receive their concurrence on an approach to dealing with the necessary easements. Once submitted and reviewed by IFA, the project will be ready to advertise for construction bids when the District chooses to proceed. We are targeting a December 15th advertisement date.

Superintendent Schatz presented the October Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 308 service calls, 22 leaks repaired, 2 meters replaced, 15 locate requests, and continued hydrant maintenance program. The Superintendent also stated that Nick Weekly passed his Water Operator Level 1 Certification.

The Board adjourned to Executive Session at 3:50pm to discuss the Notice of Lis Pendens that Thrive has filed against the South Reservoir project ORS 192.660(2)(e); ORS 192.660(2)(h)) and ORS 192.660(2)(f). The Board returned from Executive Session to the November meeting at 5:10pm.

With respect to the South Reservoir project, the Board reviewed and unanimously approved a motion for resolution approving the Lease, Easements, and Agreement for Termination of Lease with Hood River County, and the Contingent Lease with Mt. Hood Meadows, and authorizing President Mike McCafferty to execute said documents on behalf of the District upon receipt of IFA approval of the bid/contract documents. (Jans/Brown) The Board further authorized the Superintendent and Engineer to proceed with the solicitation of bids upon receipt of approval by IFA of the bid/contract documents. (Brown/Baptista) The Board also directed Attorney Womble to advise the Attorney for Thrive and Mike McCarthy of its willingness to meet "board-to-board."

The Board meeting was adjourned at 5:15pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary