

# Crystal Springs Water District

## Domestic Water System

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July 23, 2020

President Mike McCafferty called the July Board meeting to order at 3:03pm on Zoom. Other commissioners present were Eric Cederstam, James Jans, Larry Brown, and Antonio Baptista. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President McCafferty opened and closed the Public Comment period at 3:03. No members of the public were present.

The first item on the agenda was the election of officers for the 2020 – 2021 fiscal year. Results were as follows:

- Mike McCafferty for President - Nominated by Antonio Baptista, 2<sup>nd</sup> by Larry Brown. (Unanimous)
- Antonio Baptista for Vice President – Nominated by Mike McCafferty, 2<sup>nd</sup> by Larry Brown. (Unanimous)
- James Jans for Treasurer – Nominated by Larry Brown, 2<sup>nd</sup> by Eric Cederstam. (Unanimous)
- Eric Cederstam for Secretary – Nominated by Larry Brown, 2<sup>nd</sup> by Mike McCafferty. (Unanimous)

Commissioners unanimously approved for the 2020-2021 Budget Year: (Brown/Jans)  
Retaining Columbia Bank as depository for District funds.

Retain the professional services of:  
Attorney - Mark Womble  
Auditor - Onstott, Broehl & Cyphers, PC  
Engineer - PACE Engineers

Commissioners unanimously approved the June 2020 regular meeting and executive session minutes. (Cederstam/Jans) Commissioner Baptista abstained on vote.

Superintendent Schatz presented the July 2020 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Brown/Jans)

Superintendent Schatz provided an overview of June bills paid. The Board unanimously ratified payment of June 2020 bills. (Cederstam/Jans)

In "New Business," the following were discussed...

There were no new water service applications submitted for review.

Commissioners unanimously approved Corporate Resolution 2021.01 (Brown/Baptista)

Unanimous approval of Phase 2 West Side Reservoir and Transmission Main Contract to Crestline Construction. (Cederstam/Brown)

The Board unanimously decided to go forward with the scheduled base rate increase and revisit during the October meeting.

In "Old Business," the Board reviewed and unanimously agreed with the Human Relations Committee request to increase the on-call hours from 14 to 16 per week. (Jans/Brown)

Jim Shaver of Pace Engineering presented a status report on the West Side Reservoir/transmission main project. There were five companies that bid on the construction of the project, with Crestline coming in with the lowest bid.

Regarding the South Reservoir, Pace received preliminary land use determination from Hood River County.

In General Services, Jim stated that there was no activity in the past month. They will continue to answer any potential contractor questions and address any additional issues that may arise.

Superintendent Schatz presented the Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 86 locate requests, 76 customer service calls, 12 meters replaced, cla-valve maintenance, and 4 fire hydrants replaced. He also informed the Board that lead and copper sample bottles are being distributed to customers this week, and that staff are sampling five locations twice daily to be sure to maintain the minimum .20 mg/l chlorine residuals. In addition, the Superintendent has been assisting Parkdale Water Company's owners with data collection for their feasibility study. He also provided an update regarding the District's SCADA program. Industrial Systems will be starting a radio frequency test at remote sites. Installing these sensors will enable the District to monitor pressures more closely throughout the system.

The Board adjourned to Executive Session at 3:50pm to discuss a potential lawsuit for the South Reservoir project (ORS 93.740). The Board returned from Executive Session to the July meeting at 4:35pm.

The Board meeting was adjourned at 4:35pm by unanimous consent.

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Mike McCafferty      President

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Eric Cederstam      Secretary